

ROBERT SCHMIDT COSTUMES

18 W. Ferguson Ave
Wood River, IL 62095
(618) 251-6338
Fax: (618) 251-6838

PRODUCTION CONTRACT

Group	Production
1	
2	
Contact	Phone #'s
	Pickup Date or Ship Date
Show Dates	Return Date

Payment by:

*Bill P.O. Number _____ Date Issued _____

Charge Visa ___ M/C ___ Amex ___ Disc ___ Account _____ Exp. Date _____

Check

Cash

Bill to:	Ship To:
Name _____	Name _____
Address _____	Address _____
C/S/Z _____	C/S/Z _____

*A Purchase Order or a letter of authorization on company letterhead must accompany this contract.
Interest fees of 1.5% will be charged on each billed cycle on all overdue notices.

Renter agrees:

1. That Robert Schmidt Costumes, Inc. will be listed in the program.*
2. That costumes will be returned on hangers and bagged, with accessory bags and name tags attached.
(No discounts will be given on costumes returned without hanger and tag.)
3. Not to smoke or eat while wearing costumes.
4. Not to cut, tape, staple, glue, or "distress" costumes.
5. Not to alter any costume without permission from R.S.C.
6. To keep all costumes on theater premises at all times.
7. To pay for any loss or damage to costumes.
8. To avoid sets with wet paint while wearing costumes.
9. To pay all shipping costs including adequate insurance.
10. To pay full rental on non-used costumes kept during production dates.

Authorized Signature

Date

* A 4% discount (not to exceed \$50.00) will be given for a full-page ad in your program. Ask for camera ready art when ordering and bring program when you return costumes.

Date Sizes are Received